

**West Broadway Swim Club Meeting**  
**Board Meeting Minutes**  
**July 21, 2025**

- I. Attendance:
  - a. Board Members Present: Jen Paet, Erin Brown, Josh Smith, Shelby Butman, Jeremy, Chelsea
  - b. Non-Board Members Present: Kelley P
- II. Erin called the meeting to order 7:04pm
- III. Vote in minutes for May and June
- IV. Financial Report: things are tracking similar to last year, costs are a bit higher, payroll is higher
  - a. 164,000 in main checking to date
  - b. Spending to date
  - c. On track to be similar to last year
- V. Division Reports
  - a. Membership – all of our memberships spots are full including the 10 temporary spots
    - i. Need additional way to contact people on the waitlist
    - ii. Consider a lead management system
    - iii. Last temporary membership, have they paid their fee?
  - b. Pool Manager –
    - i. Tween night: Aug 12
      1. Instead of ordering pizza; grill hotdogs and add drink and chips
    - ii. Sunday Funday: this Sunday, there will be a DJ, Josh to purchase food materials
  - c. Social Media/Marketing – Sunday funday, burgers, dj
    - i. Next Sunday funday Aug 10
    - ii. Aug 19 start school hours
  - d. Concessions –
    - i. \$15000 sales, on pace with last year, \$5800 on profit
    - ii. Some items missing (\$156 loss), possible putting cash in without ringing item up (\$500 ahead)
  - e. Grounds – nothing to report
    - i. Steve’s Pest Control: Aug 1 mosquito treatment scheduled
  - f. Payroll – everyone is being paid
    - i. Brady: assistant manager, consider this role to be hourly in the future
  - g. Swim Team – placed first this year, Darden would like to return next year
  - h. Nick- working on live account on Stripe, need to check in with Chelsea
- VI. New Business:
  - a. Members bringing in alcohol
  - b. Josh motion to vote to prohibit vaping, all voted to approve
    - i. Update website and posted signs at pool
  - c. Alcohol policy: one warning, 2<sup>nd</sup> warning = membership revoked
  - d. Lap Lane broken, repair and train guard
  - e. Plumbing – leaking as shared previously
    - i. Drains need to be repaired, need to assess with camera by plumber
    - ii. Leaky pool, will assess after the season when pool is drained
  - f. Events Committee – Tween Night and Sunday Funday
  - g. Report on advertising:
    - i. Shakespeare’s fundraiser - \$137.97
    - ii. T-shirts: need to advertise on social media

- h. Sport Court:
  - i. Update website for sport court
  - ii. Sport court key option for access [Spring Break-Thanksgiving]
    - 1. Rekey every year
    - 2. Rules Draft from Jen Paet, will email next draft
  - i. Brief discussion on raising dues, all agreed this is a good idea, no amount decided
- VII. Meeting Adjourned: Chelsea, Erin seconded
- VIII. Next Meeting: Aug.
  - a. New Business-Sound Solutions Proposal, current member's business, negotiable