

## West Broadway Swim Club Board Meeting

Date: 3/18/26

Start Time: 6:58pm

End Time: 8:40pm

### Attendees

Board members: Jared, Jenn, Caysea, Chelsea, Josh, Katie, Michelle, Shelby, Tyler

Non-board attendees: Kelly, Nick

Approval of Agenda & Previous Meeting Minutes - not provided, to be sent for review and approval at next meeting

Introduction of Board Members & Roles

### Financial & Division Reports

#### Treasurer

- Jared proposed creating an emergency fund (3–6 months of expenses, ~one operating season) built up over ~5 years.
  - *Action: Josh to research logistics and propose a plan*

#### Payroll

- Last year's payroll: ~\$97K; projected this year: ~\$104K (+6%)
- **Lifeguards:** Increasing pay by \$1.25/hr → regular guards \$15.00–\$15.25, head guards \$16.25
- **Swim coaches:** Head coach salary unchanged (\$3,000); assistant coaches unchanged (\$16/hr).
  - Motion: Jenn motioned to hire two additional assistant coaches, seconded and approved unanimously
- **Assistant Manager:** Split between two people this year, Kelly recommended hourly pay
  - *Motion: Josh motioned to pay \$17/hr, Chelsea second, approved unanimously*
- **Manager:** Staying at \$15,000; raise discussion deferred to next year

#### Swim Team

- Guard certification for coaches discussed: strongly encouraged this year, mandatory next year?
- Head coach meeting needed; formal interview process to be established for future hires
- Coach hours to be tracked by head coach (not pool manager); clipboard system for away meets
  - *Action: Josh to review swim team costs; Jenn to coordinate meeting with Krista re: hiring, signup dates, and t-shirt/suit orders*

#### Membership

- 12 invitations out for open spots; waitlist live as of March 1

- *Action: Nick to collect/update contact info from existing waitlist members*

### **Grounds**

- Upcoming: dumpster, mowing bids, pest control, power washing
- Pool fill weekend of May 8; Work Days May 2 & 16
- Plumbers: water lines March 30, drains April 2
- Future consideration: switch to liquid chlorine system

### **Social Media**

- Plan to put out social media posts regarding dues, swim team signup and shirt/suits orders, work days in May

### **Other**

- Jenn provided a brief update on the status of concrete work and skimmer replacement.
- Agreement to continue arrangement with Tommy G. - free membership in trade for keeping brush trimmed back along property edge, around courts, and through trails
- Liability insurance gaps identified; updated property values needed; no umbrella policy currently in place
- Surveillance signage to be removed (no cameras installed); quotes for actual cameras to be obtained
- Previous decision on skipping-year membership cost to be pulled from minutes and implemented
- Kelly to monitor childcare pass usage this year

**Next Meeting:** April 13 at 7pm