

**West Broadway Swim Club
Meeting Minutes
March 6, 2018, 630pm
Meeting at Broadway Christian Church**

Board Members Present: Mindy Cherrington, Rodney Massman, Karen Klein, Dan Niles, Julie Schisler, Kevin O'Brien, Bryan Ross. Also in attendance were Nick Witthaus, webmaster, Erin Metzger-Seymour, pool manager, and Tanya Heath, pool member.

Not In Attendance: David Heath was out of town

Reports:

Mindy (President)

- Cleanup dates for the pool as to which all board members and all pool members are invited and encouraged to attend—Potential clean up days at the pool are April 21, 28 or May 5. The Board agreed to have April 28 as the primary clean up day with the other two as potential back-ups.
- Erin Metzger-Seymour has been hired as the pool manager for 2018 and signed a contract on February 8, 2018. We are still pursuing someone for an asst mgr position. We are still looking into the possibility of early morning lap swims this season.
- The contract with Synergy has not been renewed for 2018.
- Anne Sievers will be the swim team coach for 2018.
- The plaques commemorating former lifeguards are ready and will be hung up in the office before season starts.

Rodney (Secretary)

- New and returning board members need to provide their contact info so we can update our records
- Next Board Meeting will be April 16 at Hy-Vee West at 7pm.

Julie (Membership)

- For 2018, have received 10 sell requests (less than last year's 25)
- Final number of memberships for 2017 was approx 330.

Kevin (Physical plant)

- The pool is now a regular reporter to DNR with a protocol that must test discharges periodically; we are compliant w DNR and are on probation until end of June, 2018.
- Pool will be power-washed and repainted in some spots in early April
- Drainage license and corporate license are up to date
- Looking into having Columbia pool and spa to come in more often and monitor chemicals this season in addition to them training our staff better on issues

Dan (website)

- Have had 1-2 good reviews on our website

Bryan (payroll)

- All guards must have their info for tax info into the office by clean up day to prepare payroll
- Survey results will be updated to members soon

Misty (grounds)

- Looking into whether to re-bid the lawn-mowing contract or whether to stay with last year's vendor—will send survey to board members
- Proposed potted plants which were not filled last year be filled for this season
- Need more dirt to be placed around guardhouse
- Trees were trimmed last fall, looks good around baby pool
- Still no solution for overhead lights that are burnt out

Nick (webmaster)

- Should have in place a system wherein members will be able to scan on their phone their membership card when entering pool by the time season starts

Erin (Pool Manager)

- Will interview possibly 4 more guards in the next two weeks, so far has hired 19 lifeguards.
- All guards will help out at April 28 for pullout of chairs and cleanup
- Erin will meet with all guards the first week of April.
- Guards will be on a rotation to the front desk this season, there will not be a specific front desk person
- Normal day there will be 8-10 guards working over course of the day

New Business:

Election of Board Members:

The annual election was held for the three open Board seats, for three-year terms: (Karen Klein did not run for re-election)

David Heath was reelected and will remain as Treasurer.

Darren Klein was elected to the Board as a new member and will be chair of physical plant.

Jen Pierce was elected to the Board as a new member and will be chair of concessions.

Mindy Cherrington will remain as President.

Rodney Massman will remain as Secretary.

Misty Haskamp remains as Grounds Chairperson.

Bryan Ross remains as Payroll Chairperson and will help out on concessions.

In other Board changes:

Kevin O'Brien moved from Physical Plant Chairperson to Website chairperson.

Julie Schisler will continue as Vice President in addition to maintaining her role as Chairperson of Membership and will also chair social media.

Meeting adjourned 815 pm.