

**WBSC Board Meeting
Agenda
February 3, 2020- 7pm Hy Vee West**

Attendance: David Heath, Darren Klein, Jen Pierce, Michelle Pratt, Bryan Ross, Kelly Smith; others- Nick Witthaus, and Julie Schisler. Absent-Mindy Cherrington, Rodney Massman

Meeting opened at 6:58 pm

1. Those in attendance reviewed to make sure that we all knew the names-phone numbers of those in the group chat
2. President's Report
 - a. Bryan shared he had notes from Mindy. We would be discussing them later in the meeting.
3. Vice President's Report
 - a. None
4. Secretary's Report
 - a. Jen asked about the note about Vaughn Pool estimate in the minutes. The minutes said that Jen had received the estimate. Jen was only involved in letting Vaughn in and out to make the measurements, not in receiving estimate.
 - i. Darren will follow-up
5. Treasurer's Report
 - a. Report was supplied by David
 - b. David reported that there are still some receipts that he has questions about
6. Payroll Report
 - a. The W-2s are out
 - b. Bryan gave David an envelope with 4th quarter tax information
7. Physical Plant Report (Darren)
 - a. 3 new filters are waiting in the pump house to be installed
 - b. It was recommended that the debris be blown away from the motor
 - c. Darren will follow up with Seth Paul about doing the work connect the backwash to the city sewer
8. Membership (Michelle)
 - a. 5 people requesting to sell
 - b. Michelle will work with Nick and David to get an understanding of some of the data of reporting sells and accessing past data
9. Equipment Report (Kelly)
 - a. Kelly had no report
 - b. Nick reported that the scanners are at his house and the computers are in the guard house
 - i. Julie requested that we get a new router. Bryan will be following up with MediaCom
10. Ground's Report (Misty)
 - a. Trees that needed to be removed are gone

- b. McDowell Lawn Care had a 1 year contract for lawn care. The contract was written to allow renewal.
 - i. David moved that West Broadway Swim Club renew the contract with McDowell Lawn Care. Michelle seconded the motion. Motion passed.
- 11. Concession's Report (Jen)
 - a. Nothing to report
- 12. Manager's Report (Julie)
 - a. Julie would like for the board to decide on what the guard pay will be for 2020, especially since the minimum wage has gone up.
 - b. Julie would like up us to purchase the "When I Work" app to be used for scheduling the guards make it easier for the guards to trade if their schedules change. It costs \$1.50 per user per month. Only need to purchase for the months being used.
 - c. Clayton is coming back as Assistant Manager
 - d. The application for guards is on the website. Interviewing to start the last week of March. Julie has an idea for who she wants back without question, but wants to interview some before deciding if they will be rehired.
 - e. Julie requested 6 head guards for 2020.
- 13. Nick's Report (Nick)
 - a. Website is up and accepting dues
 - b. 5 or 6 families are to be refunded the \$30 early payment discount because of web issue they did not get the discount despite paying early
- 14. Other Items
 - a. DNR Reports: Kevin is still doing reports for the DNR. He needs the chemical logs to submit with reports. The reports can be stopped once we are connected to the city sewer system.
 - b. Estimate from Vaughn: Darren will follow up
 - c. Confirmed next meeting date and time-March 3 at 630 pm.
 - d. AC for the guard house: Kelly will price out portable. We still need to verify if the electricity capabilities. Questions--What outlets are on which circuits? Can the breaker be up graded?
 - e. Water fountain: need to get quotes again with installation fees included, will discuss at next meeting
- 15. To raise revenues, it is suggested that in the future we get rid of the early discount or raise rates \$30.
 - ***** Closed session was then held to discuss salaries*****
 - 1. Tabling the discussion. Further scenarios will be run for us to look at on 3/3 meeting.

Adjourned at 8:38 pm