

**West Broadway Swim Club  
Meeting Minutes  
April 8, 2019, 700pm  
Meeting at Hy-Vee West**

**Board Members Present:** Mindy Cherrington, Rodney Massman, Jen Pierce, Misty Haskamp, Bryan Ross, Darren Klein. Also in attendance were Nick Witthaus, webmaster,, Julie Schisler pool manager, Clayton Klein, asst pool manager, and Michelle Pratt, pool member.

**Not In Attendance:** David Heath was out of town

**Reports:**

Mindy (President)

- No official report—but Cleanup dates for the pool as to which all board members and all pool members are invited and encouraged to attend—First one will be April 13 and second one on May 4. Both start at noon.

Rodney (Secretary)

- Next Board Meeting will be May 13 at the pool at 7pm, one week earlier than usual.
- If the Winter-Dent insurance documents come to any other board member or email, please send to Rodney.

Julie (Pool Manager, formerly Members Chair cmte.)

- Lifeguards will be about a total of 25 this year. May need to hire seasonal guards or extremely part time guards to cover after July 4 when guard totals go down
- Distributed a summer pool calendar that contained the following: optional early morning swims 2x a week; theme nights 1x a month; food trucks; musical groups at the pool.
- Julie will deposit last year's guest pass monies into the general account of the pool
- As the former members chair, has been answering emails' etc, but this will need to be passed off to a future board member. Confirmed that policy of pool on email requests about adult membership is that a couple membership is defined as two adults, not an adult and a child.
- Still 210 unpaid families for this year

Bryan (payroll)

- The Board approved buying pool chemicals and supplies in bulk at the March meeting and this will be done soon.
- The DNR quarterly report filings will need to continue to be done
- Currently working with Julie on guard payroll, since min. wage went up, will be more payroll expense this year
- Pointed out need for annual budget for specific items so can be planned in future
- Discussed need for potential audit of pool in the future to look at finances and controls
- A particular member's refund has been processed

#### Misty (grounds)

- Joshua McDowell as the contractor will need to pick up more logs and sticks as more have fallen and/ or remain and he will start mowing in mid-April
- Some Trees need to be trimmed and removed at various places still
- Bee tree near Jimmy John's will be left alone, apparently not on our property

#### Nick (webmaster)

- Each board member will have their own wbsc email address.
- Will set up board only and board-mgr staff email groups.
- Internet at pool needs to be turned on soon.
- 2 board members, Mindy and David, now have access to online banking for the pool.

#### Jen (concessions)

- Need to hang new concession sign at pool
- Food will not be ordered until the end of May, will do boats not plates
- Jen would like to be at lifeguard training on the cash registers so done properly this summer by guards
- This summer will need to track various small giveaways such as ice pops
- Guards will not be allowed IOU's and will need to inventory every week

#### Darren (Physical plant)

- the water pipe project is moving along nicely and Darren is buying a better pump to clean out the baby pool ( this is already done)
- We now have water connections to the pool as the pipe which broke last year has been trenched and laid.
- Concrete is poured today and needs to settle
- Company will come back tomorrow to test
- Will now have 2 valves in which to turn off and on in future on this pipe which could aid in detecting leaks
- Women's toilet and possible water fountain reinstall will need to be done by a plumber
- Will purchase a sump pump for baby pool in order to drain it properly
- Dumpster needs to be delivered soon for use in cleanup, etc.
- Phones need to be turned on soon.

#### David (Treasurer)

- Unable to attend but sent current financial information, showing balance in main account of 81,068.05 and outstanding checks of 1298.79.
- Board approved concession money of 5K to continue to pay off the line of credit, this was done and we have used 30K of the 50K line of credit. The payment reduced the amount of monthly payments by \$19 month.
- Concession balance is currently 6057.87

New Business:

Election of Board Member:

At the March meeting, the annual election was held for the three open Board seats, for three-year terms and Rodney Massman ran to refill one Board position with the other two seats open.

Michelle Pratt attended the April meeting and expressed her interest in the pool's future and a Board position. Her name was placed in nomination by Bryan with a second by Jen. The Board then voted unanimously to approve Michelle Pratt as the newest board member, with responsibility for the "members" position.

**Meeting adjourned 827 pm.**